



STEELE COUNTY PLANNING COMMISSION MINUTES

Steele County Administration Center – 630 Florence - Owatonna, MN 55060

*Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.*

Monday, September 8th, 2025, at 7:00 p.m. – Steele County Boardroom

Call to Order:

The meeting was called to order by Chair Lammers at 7:00 pm. Present were Smith, Lammers, Gillis, Spatenka, Queen, Cole, Commissioner Brady, and staff member Brooks.

Agenda:

Motion by Queen, second by Gillis to approve the agenda as submitted. Motion passed unanimously.

Minutes:

Motion by Spatenka, second by Cole to approve the July 7th, 2025, minutes as submitted. Motion passed unanimously.

Building Permits:

The building permits for July and August 2025 were reviewed.

CUP #443 (Balzer Dog Kennel)

This request is from Eva and Reid Balzer to operate a Dog Daycare and Boarding business from their property located in the NW corner, of the SE 1/4, Section 17, Merton Township. The property address is 4997 60th St NE, Owatonna.

Questions and comments of the commission.

Queen- In the past when we approved the dog kennels, did we put specifications on the fences?

Lammers- I don't believe we did.

Smith- Was there time limits on the other kennels that were approved?

Brooks- Yes there were.

The public hearing was opened.

Balzer- Explained what they planned to do with the fencing and the other building on the property.

As there were no more questions or comments, the public hearing was closed.

Motion by Queen, second by Spatenka to recommend approval of CUP #443 (Balzer Dog Kennel) with the following 7 conditions: (underlined is added, ~~strike through~~ is deleted)

1. This permit allows for the boarding of dogs. It does not permit the breeding and selling of animals.
2. Kennel is permitted for a maximum of 15 dogs.
3. Dogs must be kept inside between the hours of 7:00 P.M. to 6:00 A.M.
4. All buildings shall meet building code for their intended use. Owner shall comply with any requirements that result from the change in use of the structure. Any remodeling or new construction on the parcel is to adhere to all Steele County codes and ordinances.
5. Solid dog waste shall be cleaned up and disposed of in an approved manner.
6. Any fencing must be a minimum of 25 feet from the road right-of-way.
7. Operator is responsible to obtain all other federal, state, and local permits and regulations including but not limited to the Department of Agriculture, Board of Animal Health and the Minnesota Pollution Control Agency.

Motion passed unanimously.

Adjournment:

Motion by Spatenka, second by Gillis to adjourn at 07 :12 pm. Motion passed.